

**Minutes of the Claudelands Bowling Club Board Meeting
Held on 19 June 2019 starting at 9.30am**

In Attendance: Bill Barwood (Chair), Keith Buick, Barrie Hooper, Merv Hornell, Judith Franklyn, Norm Gore, Doug Gregory, Ian Kennedy,

Apologies: Tony Frankland, Diane Hodges, Barry Pryor

Confirmation of Minutes:

Minutes of the following meetings were confirmed.

- Board meeting 15 May 2019 D Gregory / K Buick
- AGM 25 May 2019 K Buick / N Gore NB These will need to be formally confirmed at the next AGM
- Board meeting 25 May 2019 N Gore / J Franklyn

Matters Arising: It was agreed that unconfirmed minutes would be emailed to members.

Action List: Updated.

Correspondence:

Inwards:

- Bowls NZ – B Bunting re History of Bowling Clubs
- Bowls NZ Summer of bowls programme / Information on Dynasty Clothing
- HCC Rates remission acknowledgement
- Forest Lake Gardens - Invitation to roll up.
- Radius St Joan's - Request for donation for a sensory garden.
- Bowls Waikato – Programme for 2019 / 2020 and summer tournament application

Outwards:

- Hinuera Club re winning national Bowls3Five competition
- B Barwood – enquiry re liquor licensing status
- Registrar Incorporated Societies CBC annual financial return

Inwards correspondence was accepted and outwards approved.

Moved: J Franklyn Seconded: N Gore

Membership:

- **Approvals:**
- **Resignations:**
- **Updates:**

Financial Report:

The Treasurer tabled the statement of financial performance and the statement of financial position for May 2019. Sufficient funds are on hand to cover anticipated expenses.

The Treasurer's report on the statements of financial performance and position to May 2019 were accepted and accounts were approved for payment.

Moved: B Barwood Seconded: K Buick

The appointment of Judith Franklyn as a co signatory was approved.

Moved: B Barwood Seconded: K Buick

D Gregory provided an update on a quote from Apex Insurance brokers. Further information is to be sought about their insurer.

Convenor Reports:

- **Buildings:** K Buick advised that the outside switchboard should have an asbestos warning sticker displayed on the back panel.
- **Catering:** No report
- **Coaching:** No report
- **Greens / Grounds:** Report tabled.
- **Health and Safety:** No incidents reported.
- **Match:** B Hooper advised that open tournament dates had been set and provided to Bowls Waikato.
- **Membership:** No report
- **Umpires:** No report.

President's Report: The Vice President welcomed new members to the Board.

General Business:

The following convenors were confirmed:

Buildings – K Buick	Catering: Y Smale
Coaching: T Frankland	Greens & Grounds: M Hornell
Health & Safety: J Franklyn	House: M Hornell
Match: R Mills	Membership: N Gore
Umpires: B Hooper	Sponsorship: D Gregory, I Kennedy
Communications: I Kennedy	Corporate Hireage: B Barwood
Corporate Twilights: T Frankland	

In support of strategy # 3 (sharing the load) it was agreed that members should be canvassed to fill the roles that fall under the convenors.

- Preparation of the annual playing programme to be led by R Mills and B Barwood.
- Preparation of the member booklet for the 2019 2020 season to be led by I Kennedy and J Franklyn with assistance from B Hooper
- Sponsors to be confirmed for the 2019 2020 season.
- Verbal confirmation from NZ Police that the club does not require a special liquor licence for corporate events. Written confirmation expected soon.
- Carpet Green task group set up: Bill Barwood (Convenor), Murray Adams, Tony Frankland, Judith Franklyn, Norm Gore, Merv Hornell, Ian Kennedy

The meeting closed at 11.55am

The next meeting to be held on Wednesday 17 July 2019 starting at 9.00am

Signed

Date.....